

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 7, 1960.

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on November 7, 1960.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer

Also attending were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 93 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959 and 1960
Chapter 66 of the Acts of 1958, and as amended in 1959
Chapter 804 of the Acts of 1959, and as amended in 1960
Chapter 86 of the Acts of 1960,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BARRETT SCHOOL FOR GIRLS:

The Board approved a request presented by the Secretary for the Barrett School for Girls, for authority to repair the potato house which was damaged by lightning on September 5, 1960, with estimated damage of \$400.00, payable from the Board of Public Works-Fire Losses State Property Fund, Item 15.

BOARD OF CONTROL FOR SOUTHERN REGIONAL EDUCATION:

The Secretary brought to the attention of the Board a letter dated October 25, 1960, from the Board of Control for Southern Regional Education, requesting permission to pay invoices in the amount of \$11,812.50 for two students at Meharry Medical College and one in the amount of \$60,000.00 for Maryland students enrolled at the University of Georgia School of Veterinary Medicine.

The Board approved payment of these invoices.

BOARD OF PUBLIC WORKS:

1- The Board confirmed the approval previously given by the individual members for the employment of a Secretary-Stenographer by the Maryland Commission on Alcoholism at an annual salary of \$4,224.00, as a temporary appointment.

2- See: Maryland Civil War Centennial Commission of these minutes.

BONDS:

1- The Board approved payment of \$553.95 and \$1,054.00 to Piper and Marbury for services rendered in connection with the third and fourth installments respectively, of the Maryland Port Authority Loan of 1958, dated February 15, 1960 and July 15, 1960, from

(cont.)

(Bonds).

the following funds:

810 - General Public School Construction Loan of 1956	\$ 643.07
828 - General Construction Loan of 1957	58.90
829 - Sewage Treatment Plant Loan of 1957	Credit (680.17)
830 - General Construction Loan of 1958	212.89
832 - Maryland Port Authority Loan of 1958	1,154.54
833 - General Construction Loan of 1959	218.72
	<u>\$1,607.95</u>

The distribution of this expenditure as indicated above was made to correct certain distributions which had erroneously been made in connection with Warrant #11811, paid on March 21, 1960, for Premiums and Expenses of the February 1960 issuance of bonds of the above loans.

2- The Secretary advised the Board of the payment of \$5,965.28 to cover expenses in connection with the recent issuance of Bonds of the State of Maryland, as set forth below:

836 - Baltimore City Jail Loan of 1960	\$ 417.50
834 - Loyola College Loan of 1959	415.70
810 - General Public School Construction Loan of 1956	2,092.05
828 - General Construction Loan of 1957	1,531.60
833 - General Construction Loan of 1959	1,508.43
	<u>\$5,965.28</u>

with the individual payments having been made to:

Semmes, Bowen & Semmes	\$2,216.25
O'Connor & McManus	415.70
Miles & Stockbridge	2,549.15
Weinberg & Green	784.18
	<u>\$5,965.28</u>

3- The Board approved Item M-18 of the agenda of the Department of Public Improvements quoted as follows:

"All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Maryland Training School for Boys

General Construction Loan of 1954 - Item 71	\$ 32.71
Construction of New Junior School.	
General Construction Loan of 1956 - Item 81	218.59
Reconstruction of old kitchen and laundry for use as Maintenance Shops.	

Western Maryland State Hospital

General Construction Loan of 1955 - Item 48	2,016.50
Equipment requiring long time to manufacture and deliver.	

Department of Mental Hygiene

General Construction Loan of 1957 - Item 56	5.30
Equipment for dormitory accommodations for 12 employees.	

Maryland House of Correction

General Construction Loan of 1953 - Item 114	964.34
Installing sanitary fixtures in cell block.	

Towson State Teachers College

General Construction Loan of 1953 - Item 156	348.78
Refurbishing exterior of main building and Newell Hall.	

Crownsville State Hospital

General Construction Loan of 1955 - Item 57	74.81
Construction of Central Kitchen.	

Department of Forests and Parks

General Construction Loan of 1956 - Item 31	2.96
Elk Neck State Park, Construction of bathhouse."	

BOYS VILLAGE OF MARYLAND:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Boys' Village of Maryland:

General Construction Loan of 1953 - Item 84	List 39	\$ 65.00
General Construction Loan of 1954 - Item 68	List 31	123.00
Item 68	List 39A	130.00
General Construction Loan of 1957 - Item 80	List 27	41.16
General Construction Loan of 1958 - Item 52	List 30	224.42 .

2- The Board approved Item M-6 of the agenda of the Department of Public Improvements quoted as follows:

"Approval is requested for the demolition of Henson Cottage. This cottage is approximately 100 years old, is in an advanced stage of deterioration, and is located on the site of the New Admissions Cottage for which funds were appropriated as Item 71 of the General Construction Loan of 1959. The demolition of this building has the approval of the Department of Budget and Procurement as well as the Department of Public Improvements, and its use has been discontinued by the institution. With approval of the Board of Public Works bids will be solicited for demolition of the building, the cost of which will be made a matter of future reporting in an Agenda of this department." (M-6-A)

"Approval is requested for cancellation of \$9.25 provided for travel and incidental expenses of John A. Armstrong in Item 80, General Construction Loan of 1957, said allocation having been approved in Item 33-B of this department's Agenda of June 9, 1959." (M-6-B)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Boys' Village of Maryland, with payment to be made from the funds indicated:

Budget Program 11.01.03.04-08 --

The Green Contracting Company, Inc., for Change Order #1
to contract approved 9-6-60, for repairs to the Underground
Steam System. (C-10) \$1,397.00

Layne-Atlantic Company, for checking the pump on the main
water well. (I-5) 64.00 .

BUREAU OF MINES:

See General Emergency Fund of these minutes.

CENTRAL LAUNDRY:

1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Central Laundry:

General Construction Loan of 1958 - Item 71	List 10	\$ 147.20
Item 71	List 12	179.75
Item 71	List 13	3,677.60
Item 73	List 5	742.50 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Central Laundry, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --

S. H. Jackson, for Change Order #2 to contract approved 9-15-58
for extension of electric service from sub-station, fee to
Egli & Gompf. (C-20-A) \$ 75.00

John K. Ruff, Inc., for Change Order #13 to contract approved
3-9-59, for construction of Central Laundry Building and Inmate
Housing near Sykesville, fee to Egli & Gompf, Inc. (C-20-B) 1,547.52

Ridgely Construction Company, Inc., for Change Order #1 to con-
tract approved 9-6-60, for relocation of Buttercup Road. (C-20-C) 929.00 .

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with the following fire losses at the Crownsville State Hospital:

August 15, 1960, Winterode Building, by lightning \$225.00.

The Board approved a request presented by the Secretary for Crownsville State Hospital, for authority to repair this damage, with payment to be made from the Board of Public Works-Fire Losses State Property Fund, Item 6.

(cont.)

(Crownsville State Hospital)

2- The Board approved construction item 2 and fire loss item 17 from the agenda of the Department of Budget and Procurement, covering the following expenditures by the Crownsville State Hospital:

General Construction Loan of 1957 - Item 60	List 38	\$ 457.28
Board of Public Works-Fire Loss Account - Item 6	List 34	188.80.

3- The Board approved the following items quoted from the agenda of the Department of Public Improvements relating to the Crownsville State Hospital:

"All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Crownsville State Hospital

Item 57, General Construction Loan of 1955 \$ 74.81
Construction of Central Kitchen." (M-18-F)

"Reference is made to Item 6 of this department's Agenda of April 11, 1955 allocating \$36,303.25 from Item 32 of the General Construction Loan of 1952 for improvement program for roads, streets and parking areas by the State Roads Commission. There remains a balance of \$4,204.89 from this allocation, and it is requested that this balance be cancelled and transferred to the unencumbered balance of Item 32, General Construction Loan of 1952." (M-9-A)

"Reference is made to Item 27-E, this department's Agenda of February 11, 1957 whereby approval was granted for payment of invoice in the amount of \$70.00 to Lawrence Plumbing and Heating, Inc., with funds available in Item 33 of the General Construction Loan of 1952. This invoice represented the difference in cost between an originally specified heating coil in the hot water generator in "B" Building and a substitute coil subsequently installed. Prior to payment of the invoice the equipment supplier agreed to furnish the new coil at no additional cost to the State, and the previous allocation of \$70.00 from Item 33 of the General Construction Loan of 1952 shall therefore be cancelled and that amount be transferred to the unallocated balance of the Bond Issue." (M-9-B)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Crownsville State Hospital payable from the funds indicated:

General Construction Loan of 1952 - Item 32 --	
Reliable Contracting Company, Inc., for Change Order #1 to contract approved 8-8-60, for road repairs on hospital grounds. (C-13-B)	\$1,500.03
County Commissioners of Anne Arundel County, for storm drainage pipe. (I-7)	890.11
General Construction Loan of 1957 - Item 60 --	
Commercial Contractors, for Change Order #8 to contract approved 6-9-59, for construction of Rehabilitation Building. (C-13-A)	45.23.

DEER'S HEAD STATE HOSPITAL:

The Secretary advised the Board of receipt of information concerning windstorm damage on September 12, 1960 at the Deer's Head State Hospital in an estimated sum of \$300.00.

The Board approved a request presented by the Secretary for authority to repair this damage with \$200.00 to be paid to Eastern Engineers and Contractors, Inc. for repair of lightning rods and \$51.00 to be paid to Goslee Roofing Company, and the \$50.00 deductible to be absorbed by the institution replacing the downspouts, with payment to be made from the Board of Public Works-Fire Losses State Property Fund, Item 31.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a request from the Department of Correction, dated September 29, 1960, for an emergency to be declared in connection with the establishment of a new classification to be known as "Assistant Correctional Camp Supervisor."

The Board requested the Secretary to refer this request to the Standard Salary Board for review and recommendation. Upon receipt of this information, the Board will then take action upon the request of the Department of Correction.

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(Department of Correction)

See: State Employees item of this meeting relative to procedure to be followed in connection with requests that emergencies be declared for salary and classification adjustments.

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Secretary brought to the attention of the Board a request dated October 14, 1960 from the Department of Employment Security that an emergency be declared in connection with the classification of "Claims Investigation Supervisor" in that department.

As this request was received prior to the establishment at today's meeting for the handling of such requests, the Board declared an emergency to exist and instructed the Secretary to refer the matter to the Standard Salary Board for review and action, as has been done up to this time.

2- The Secretary submitted for the consideration of the Board a request of the Department of Employment Security, dated September 14, 1960, for consideration of a reclassification and salary adjustment for the "Director of Personnel and Training" in that department. The Board also had before it the report of the State Commissioner of Personnel in this matter.

As the Commissioner of Personnel appeared to indicate that a classification study had not been made, the Board of Public Works suggested that it might be in order for the department to request such a study. If the reclassification is then in order, it should be referred to the State Commissioner of Personnel for submission to the Standard Salary Board. If the Standard Salary Board acts favorable, then the request is to be submitted to the Board of Public Works for consideration.

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a request from the Department of Public Improvements for permission to authorize the Department of Forests and Parks to proceed with the repair of damage at Smallwood Retreat caused by an explosion at the Indian Head Propellant Plant on August 17, 1960, estimated to be between \$1,800.00 and \$2,000.00.

The Secretary also presented a request of the department for permission to proceed with the following repairs at Smallwood Retreat necessitated because of this same explosion:

Repairs to General Smallwood Retreat, Superintendent's House	\$1,085.00
Inter-com repair	1.00
Glass and window repair materials	4.90
Glass, 26" x 44"	12.00
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	\$1,102.90.

The Board approved both of these requests, and authorized the payment for these repairs to be made from the Board of Public Works-Fire Losses State Property Fund, Item #3, as compensation for these damages will be credited to that account.

2- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1954 - Item 27	List 89	\$ 15.20
Item 27	List 108	1.90
Item 32	List 120	33.10
General Construction Loan of 1955 - Item 21	List 118	21.26
Item 23	List 101	1.15
Item 23	List 118	3.15
Item 23	List 122	67.83
Item 24	List 113	16.41
Item 24	List 118	10.62
Item 32	List 113	2.27
General Construction Loan of 1956 - Item 26	List 109	85.25
Item 30	List 109	2.90
Item 30	List 117	3.20
Item 30	List 119	62.53
Item 42	List 117	17.61
Item 44	List 90	275.31
Item 45	List 109	7.56
General Construction Loan of 1957 - Item 19	List 105	174.48
Item 22	List 121	3.70
Item 23	List 94	12.34
Item 23	List 121	11.17
Item 29	List 94	12.34
Item 29	List 107	.44

(cont.)

(Department of Forests and Parks)

General Construction Loan of 1957 - continued:-

Item 29	List 121	\$ 123.40
Item 43	List 105	68.50
Item 43	List 107	6.40
Item 46	List 115	8.80
General Construction Loan of 1959 - Item 22	List 106	69.63
Item 23	List 110	18.40
Item 24	List 106	119.42
Item 27	List 106	81.50
Item 29	List 88	179.48
Item 29	List 106	230.31
Item 29	List 110	171.47
Item 29	List 116	26.98
Item 29	List 123	26.40

3- The Board approved the following items on the agenda of the Department of Public Improvements, relating to the Department of Forests and Parks:

M-18-G - "All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Department of Forests and Parks

Item 31, General Construction Loan of 1956	\$ 2.96
Elk Neck State Park, Construction of bathhouse units and improvements to beach."	

M-12-B - "Reference is made to Item 46-A of this department's Agenda of August 18, 1958 whereby approval was granted for award of contract to A. B. Viers, Inc. for rental of grading equipment in an amount NOT TO EXCEED \$850.00. The work under this authorization was completed for the sum of \$242.00 and it is therefore requested that of the original allocation the remaining balance of \$608.00 be returned to the unallocated balance in Item 34 of the General Construction Loan of 1954."

M-12-C - "Item 39 of the General Construction Loan of 1960 was appropriated for the following 'Swallow Falls Recreation Area: Extension and improvement of camping facilities, including provision of two (2) wash houses, road extension and parking pull-offs, extension of water lines and site improvements' \$27,500.00. The Department of Forests and Parks plans to do this work with their own labor and supervision, with the road work to be done by the Garrett County Roads Department. In accordance therewith it is requested that the following fund allocations be made:

Item 39.2, General Construction Loan of 1960 - Payroll	\$5,000.00
Item 39.3, General Construction Loan of 1960 - Social Security	150.00"

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks with payment to be made from the funds indicated:

Budget Program 09.04.00.02-08 --

Gilbert B. Quillen, for painting the Woodlawn Fire Lookout Tower. (14-A)	\$ 518.00
United Fence Co., Inc., for furnishing and installing chain-link fences at the Burtonsville Tower Site and the Hillmeade Tower Site. (14-B)	772.00

Budget Program 09.04.00.03-08 --

Patapsco Engineering Co., Inc., for surface treatment of roads and parking area at the State Forest Nursery, Harmans. (14-H)	1,490.00
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Budget Program 09.04.00.06-08 --

L. & N. Contractors, for exterior painting of the Rauch Fenwick House near Marriottsville, Patapsco State Park. (14-D)	500.00
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Budget Program 09.04.00.06-08.40 --

Smith and Kaehler, for repairs to the roof of Hoffman House, Patapsco State Park. (I-9-K)	70.00
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Budget Program 09.04.00.08-08 --

W. W. Ward, for replacement of roofing, cornice, chimneys and guttering at the Superintendent's House, Smallwood's Retreat. (14-C)	NOT TO EXCEED 1,650.00
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(Department of Forests and Parks)

4- Continued:-

General Construction Loan of 1952 - Item 3 --

Carl M. Speaks, Delsa L. Speaks and James S. Speaks, for additional encumbrance on 68 acres more or less, approved 1-14-57, for a total of \$2,100.00, for Harpers Ferry National Monument. (P-1) \$ 850.00

General Construction Loan of 1956 - Item 28.2 --

W. F. Delauter & Son, for construction of camp site access road at Cunningham Falls State Park, based on the lump sum prices and equipment rental rates based on estimated requirements, together with the \$500.00 allowance for hand labor. (14-G) NOT TO EXCEED 4,792.50

General Construction Loan of 1956 - Item 33 --

Charlestown Electric Service, for Change Order #1 to contract approved 7-6-60, for new electrical work at Elk Neck State Park. (C-18) 45.00

General Construction Loan of 1956 - Item 44.2 --

Garrett County Commissioners, Roads Department, for road surfacing work at Deep Creek Lake State Park. (14-F) 2,832.83

General Construction Loan of 1956 - Item 45.2 --

Boyd Sanders, Jr., for equipment rental for excavation for water lines at Deep Creek Lake State Park. (14-E) NOT TO EXCEED 216.00

General Construction Loan of 1957 - Item 28.4 --

D. R. Fleming, for furnishing a Ford Tractor Backhoe, or equal, with operator, for excavation of a water line at Fort Frederick State Park. (14-I) NOT TO EXCEED 316.80

General Construction Loan of 1957 - Item 29.4 --

D. R. Fleming, for furnishing a Ford Tractor Backhoe, or equal, with operator, for the excavation of a water line at Fort Tonoloway State Park. (14-J) NOT TO EXCEED 118.80

General Construction Loan of 1957 - Item 40.5 --

James C. Christopher, Attorney, for legal services on property of Albert L. and Hanna Marie Gloyd, Seneca Creek State Park, approved 3-14-60. (I-9-B) 261.20

General Construction Loan of 1958 - Item 16.5 --

Susquehanna State Park:

William H. Baldwin, Court Testimony in condemnation proceedings. 100.00
Frederick Ward Associates, marking property lines, Court Testimony. 125.00
Raymond A. Falkner, transportation and meals for Jury. 76.33
Paul Louis Glackin, Court Testimony. 200.00
G. E. Tilley & Co., Court Testimony. 200.00
Gardens Blue Print and Photo Print Company. (I-9-H) 54.25
Thomas J. Hatam, Legal Services, Turcotte property. (Approved 7-6-60) 358.25
Edwin H. W. Harlan, Jr., for Legal Services, Turcotte Property. (I-9-I) 500.00

General Construction Loan of 1959 - Item 19.5 --

Louis A. Fatkin, Attorney, for legal services on property of Casper and Helen P. Hadley, Dan's Mountain State Park, approved 5-16-60. (I-9-A) 50.00

General Construction Loan of 1959 - Item 23.4 --

Gunpowder River Valley State Park:

M. Jacqueline McCurdy, Attorney. 195.00
Sutcliffe and Ward, Surveyors. 4,497.38
Leo William Rader, Surveyor. 4,233.19
E. F. Raphael and Assoc., Surveyors. 7,865.55
Van Reuth and Weidner, Surveyors. (Approved 8-13-59) 3,309.77
James H. Ludlow Assoc., Surveyors. (I-9-L) 456.89
M. Jacqueline McCurdy, Attorney. (Approved 8-13-59) (I-9-M) 565.00

General Construction Loan of 1959 - Item 23-5 --

Francis M. Shipley, Jr. and wife, for 2.75 acres, more or less and improvements, for Gunpowder River Valley State Park. (P-1-A) 26,500.00
Joseph L. A. Willingham and wife, for 188 acres, more or less and improvements, for Gunpowder River Valley State Park. (P-1-B) 41,000.00
D. O. Bowles and wife, for 60.093 acres, more or less, for Gunpowder River Valley State Park. (P-1-C) 27,000.00
Aeolus Trammell and wife, for 1.157 acres, more or less and improvements, for Gunpowder River Valley State Park. (P-1-D) 19,000.00
D. W. Harbin and wife, for 8.567 acres, more or less and improvements, for Gunpowder River Valley State Park. (P-1-E) 3,726.80

(cont.)

(Department of Forests and Parks)

4- Continued:-

General Construction Loan of 1959 - Item 24.1 --	
Allocation to cover the cost of expenses for land acquisition at Patapsco State Park. (M-12-A)	\$1,000.00
General Construction Loan of 1959 - Item 24.5 --	
Edward O. Weant, Jr., for title work, Patapsco State Park, for Captain Jefferson's property. (approved 8-8-60) (I-9-J)	93.00
General Construction Loan of 1959 - Item 26 --	
Ridgely Construction Company, for rental of equipment for the construction of bridle paths at Marriottsville.(3) NOT TO EXCEED	1,500.00
General Construction Loan of 1959 - Item 32.5 --	
Ready, Boublitz and Broadwater, Attorneys, for legal services for South Mountain - Catoctin Watershed. (I-9-C) (approved 6-9-59) for property of Alta S., Ralph W. and Mary M. Faulder.	83.00
Ervin M. Einbinder, Attorney, for legal services, South Mountain - Catoctin Watershed, for property of Woodrow Wilson Penwell and Janice L. Penwell, his wife.(I-9-D)(ap. 3-14-60)	36.50
Harold H. Hoffman, Attorney, for legal services, South Mountain-Catoctin Watershed, for property of Leonard D. and Gracia R. Emmert. (I-9-E) (Approved 2-8-60)	33.50
T. Aubrey Kemp, Attorney, for legal services, South Mountain-Catoctin Watershed, for property of Julia E. Lum and Roy C. and Addie M. Martz. (I-9-F) (Approved 3-14-60)	110.50
General Construction Loan of 1960 - Item 24 --	
Rida F. Phillips, widow, for 3 acres, more or less, for Church Creek Fire Tower Improvement Project, with optionor reserving right to harvest soyabean crop now planted. (P-1-F)	1,500.00
General Construction Loan of 1960 - Item 38.5 --	
Milton J. Dance Company, for appraisal services for Susquehanna State Park, for property of Martin J. Gaughn. (I-9-G) (Ap.7-6-60)	300.00

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Budget Program 3-09.03.00.04 --

Pimlico Roofing Company, for roof and sheet metal renovation at main dwelling, Gwynnbrook State Game Farm. (15)	\$1,441.00
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DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.01-08 --

Underwood Electric Service, for installation of additional electrical circuit at Pikesville Headquarters. (I-12-A)	\$ 115.00
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Budget Program 07.05.00.03-08 --

J. W. Parks Company, for vertical cold water storage tank at Salisbury Barracks. (20-A)	475.00
State Roads Commission, for construction of a small drainage structure at LaVale Barracks. (20-B)	Estimated 199.99
Charles F. Murphy, for furnishing and installing stainless steel sink at the Frederick Barracks. (20-C)	344.50
James Julian, Inc., for waterproofing the basement of the Salisbury Barracks. (20-D)	3,146.00
Somerset Painters and Decorators, Inc., for interior painting at Salisbury Barracks. (20-E)	480.00

General Construction Loan of 1958 - Item 11 --

Haverstick-Borthwick Company of Maryland, Inc., for Change Order #1 to contract approved 6-6-60, for construction of Barrack near Westminster. (C-25-A)	2,598.73
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General Construction Loan of 1959, Item 9 --

Valley Landscape Company, Inc., for Change Order #1, to contract approved 7-6-60, for grading, paving, etc. at Athletic Field. (C-25-B)-	147.00
Knecht and Maxwell, for inspection services on the above contract.	40.00

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Reports of the Field Division of the Department of Public Improvements, as of September 30, and October 31, 1960, copies of which had been furnished the Board members.

The Board ordered these reports filed.

2- Mr. Backhaus submitted a request from the Department of Public Improvements (agenda item M-18-H) for instructions as to any action which that department should take in connection with Joint Resolution No. 16 of the General Assembly of 1958. This Resolution requests that all agencies spending State or other public funds on public works projects, so prepare their specifications that certain preference would be given to the employment of Maryland residents, and that the Board of Public Works coordinate and cooperate with the State agencies in the preparation of such specifications on which bids are to be based.

During the discussion of this matter, it was brought out that there is nothing in the bidding specifications that requires contractors to conform specifically with this Resolution, and if such requirements were added to the specifications, they would be very hard to police.

Mr. Miles suggested that each bidder submit an affidavit that he will comply, as far as possible, with the provisions of this Resolution. It was further suggested that Mr. Backhaus confer with the Attorney General as to the method for enforcing the recommendations contained in the resolution.

DEPARTMENT OF RESEARCH AND EDUCATION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Research and Education, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 36 --
Engineering Corporation of Baltimore, for Change Order #4 to
contract approved 10-21-59, for construction of sewage disposal system. (C-17) \$ 102.25 .

EASTERN SHORE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with lightning damage to the Carey Building, Eastern Shore Hospital on July 27, 1960, in the amount of \$1,988.82.

The Board approved request presented by the Secretary for authority to repair this damage and pay invoice from Charles E. Brohawn & Bros., Inc. in the amount of \$1,938.86 from the Board of Public Works-Fire Losses State Property Fund, Item 7.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

C. C. Oliphant and Son, for roof repairs at the Nice Building
and Power House. (13-A) \$3,700.00

\$3,021.00 - Budget Program 10.03.04.03-08
679.00 - Board of Public Works-Fire Losses State Property Fund,
Item 7.

Budget Program 10.03.04.03-08 --
Hurley Twins, Inc., for exterior painting of the Medical Surgical
Building, farm dwellings and farm buildings. (13-B) \$2,655.00
Robbins & Robbins, for new roof at calf barn. (13-C) 765.62
McClain and Wingate, for patching and repair of plaster in four
buildings. (13-E) 800.00

General Construction Loan of 1955 - Item 61 --
The John R. Crocker Co., for water main replacement and repair,
boiler room, laundry basement, converter room, kitchen basement
and connecting tunnels. (13-D) 3,743.00

General Construction Loan of 1958 - Item 28 --
Charles E. Brohawn & Bros., Inc., for Change Order #6 to contract
approved 10-21-59, for construction of Geriatrics Building, fee
to John A. Ahlers. (C-14) 1,149.97 .

GENERAL EMERGENCY FUND:1- Bureau of Mines:-

Mr. Rennie submitted for the consideration of the Board a request from the Bureau of Mines for an allotment of \$8,000.00 from the General Emergency Fund, to be used for the correction of water pollution conditions in the Youghiogheny River Basin, in cooperation with the State of West Virginia, and recommended such an allotment.

Mr. Frank T. Powers, Director of the Bureau of Mines, and Mr. Sylvin Belkov, of the Maryland Water Pollution Control Commission, appeared before the Board to explain the need for these funds. Their comments were further amplified by a letter dated October 18, 1960, received by Mr. Rennie from Mr. Paul W. McKee, Director of the Water Pollution Control Commission, and read to the Board at today's meeting. The letter outlined the cause of this problem and the solution which had been agreed upon by representatives from both Maryland and West Virginia at a meeting which was held on May 23, 1960. A further letter to Mr. Rennie from Mr. McKee, under date of October 28th, stated that the West Virginia Department of Mines is requesting funds totaling \$20,500.00 for its share of this corrective program recommended.

The Comptroller moved "That the State of Maryland appropriate its share of the money to cure the mine-waste situation in the Youghiogheny River Basin contingent upon assurances from the State of West Virginia that they will participate as outlined at the meeting of May 23, 1960 between representatives of the State of Maryland and the State of West Virginia". This motion was seconded and carried.

The Board then instructed the Secretary to write the proper officials of West Virginia in the matter.

2- The Board approved the following allotments from the General Emergency Fund, as recommended by the Department of Budget and Procurement:

Comptroller of the Treasury - General Department - request to obligate \$15,369 from the General Emergency Fund to cover the cost of salary adjustments and three new positions.

Employees' Retirement System - \$3,279 to cover the salary of an Accountant III from November 9, 1960 through June 30, 1961, and necessary equipment.

Public Service Commission - \$7,000 to cover Maryland's share of the initial cost for the Washington Metropolitan Area Transit Commission. Chapter 613 of the Acts of 1959 session of the General Assembly authorized and directed the Governor to execute on behalf of the State of Maryland a compact with the District of Columbia and Commonwealth of Virginia substantially in the form set forth in the Act creating the Washington Metropolitan Area Transit District.

Board of Public Works - \$50.00 to supplement the appropriation of \$4,000.00 in the 1961 budget for the purchase of 300 sets of 1960 Cumulative Supplement. The cost of these books-\$4,050.00.

Superintendent of Public Buildings and Grounds - \$30,552.00 to cover the cost of a cleaning contract for the State Treasury Building and the State Office Building in Annapolis.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

State Department of Education - renewal of lease with the Mayor and Common Council of the City of Westminster, Maryland, as Lessor, covering space in Rooms 11 and 12, City Hall, Westminster, Maryland, effective for a term of one year from November 1, 1960, at an annual rental of \$480.00.

Department of Forests and Parks - new lease with Carl J. Williams & Sons, as Lessor, covering space in a building to be constructed by the lessor at 910 Cooper Street, Salisbury, Maryland, effective for a term of five years from date of occupancy (approximately January 1, 1961) at an annual rental of \$2,040. The department has been occupying rent free space furnished by the County Commissioners but has been advised to vacate.

Morgan State College - as Lessor, new lease with the Optimist Club of Northwood, as Lessee, covering approximately 3.6 acres of land on the west side of Hillen Road, Morgan College campus, Baltimore, Maryland, effective for a term of five years from June 1, 1960, at an annual rental of \$1.00. This agreement can be terminated at any time by the Lessor, and the property will be used by the Little League Baseball Clubs.

(cont.)

Actual Date
April 1, 1961
m. h. Bartlett

(Leases)

1- Continued:-

State Roads Commission - as Lessor, new lease with A. H. Wilson, as Lessee, covering a parcel of land as described in agreement, located on the north side of US Rt. 40, two miles east of Cumberland, Maryland, effective for a term of one year from September 1, 1960, at an annual rental of \$350.00. Land to be used for raising grain and/or other farm crops.

State Roads Commission - as Lessor, new lease with H. R. Robertson, as Lessee, covering a parcel of land at southwest corner of US Rt. 1, and Md. Rt. 338, Cecil County, Maryland, effective for a term of one year from September 1, 1960, at an annual rental of \$600.00. This lease to continue on a monthly basis if extended beyond the expiration date.

2- The Board approved the cancellation of the following leases as recommended by the Department of Budget and Procurement:

Military Department - notice of the cancellation of two leases on or before December 31, 1960, with the Mayor and City Council of Baltimore, as Lessor, covering the Administration Building and certain premises at Harbor Field and a building known as T-400, Harbor Field, Baltimore, Maryland. The department has moved this operation to Martin Airfield.

Department of Research and Education - notice of the expiration and cancellation of lease with the Havre de Grace Marina, Inc., as Lessor, effective December 31, 1960, covering space in building on east side of Water Street at Erie Street, Havre de Grace, Maryland, at an annual rental of \$900.00. The department's work at this location will be completed by this date.

3- The Board also approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis.

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Gary Appel	2nd flr. 609 Central Ave., Cumberland	\$ 288	8-1-60
Mrs. Jean Baldwin	621 Baltimore Ave., Cumberland	540	10-1-60
Mrs. Gladys Bantz	1st flr. 611 Central Ave., Cumberland	348	9-1-60
Paul Bridges	207 Beall St., Cumberland	480	9-1-60
Vincent A. Buchholtz	Premises so. side of McMullen Hgwy.	480	9-1-60
Frank R. Carner	Premises Rt. 220 So., Dingle Hill	900	10-1-60
Arnold Courtney	Premises no. side of US Rt. 40, east of Mc Cook	300	9-1-60
Earl L. Emrick	Premises on Blank St., Cumberland	576	9-1-60
John D. Genevie	Premises on Rt. 2, Cumberland	540	9-1-60
S. J. Groves & Sons Co.	Premises on RFD #2, Flintstone	1,200	7-1-60
S. J. Groves & Sons Co.	Premises on RFD #2, Flintstone	720	6-1-60
Francis Humbertson	213 Avirett Ave., Cumberland	720	8-1-60
Thomas W. Krogel	133 Reynolds St., Cumberland	780	10-1-60
Charles W. Lambert	2 Oak St., Cumberland	480	11-1-60
Charles E. Lewis	138 Reynolds St., Cumberland	432	10-1-60
Cranston O. Newman	214 S. Smallwood St., Cumberland	720	11-1-60
Norma Jean Reeves	1st Flr. of 215 Beall St., Cumberland	420	10-1-60
Kermit R. Robinette	Premises on so. side of McMullen Hgwy.	600	9-1-60
S & S Motor Sales	218 S. Mechanic St., Cumberland	5,400	9-1-60
James B. Sents	22 Maple St., Cumberland	900	9-1-60
John Shipley	1st Flr. of 609 Central Ave., Cumberland	348	8-1-60
Robert R. Stafford	Premises on Carrick Pl., Cumberland	1,020	9-1-60
Wilbert R. Theis	Premises on Rt. 6, Cumberland	780	9-1-60
Charles W. Wilkerson	23 Orchard St., Cumberland	120	9-1-60
James A. Woods	332 Avirett Ave., Cumberland	442	8-1-60
Ambrose J. Dalo	Premises on Cherry Hill Rd., Reisterstown	1,200	10-1-60
Julian K. Davis	5617 Huntsmoor Rd., Arbutus 27	1,500	11-1-60
Julia A. Hammack	2329 Wilker Ave., Baltimore 14	600	9-1-60
Ernest E. Fore	Premises on Md. Rt. 31 nr. Manchester	360	9-1-60
Hugh Shaffer	124 N. Main St., Manchester	900	9-1-60
Mrs. Earlean Glass	Premises on Md. Rt. 77, Thurmont	420	9-1-60
Harvey A. Lescallet	Premises SE side of Md. Rt. 194, and Daysville Rd., Walkersville	420	10-1-60
William D. Wetzel	Premises on Coppermine Rd., Woodsboro	180	9-1-60
Justin A. Riggs	Premises on east side of US Rt. 29, Hoyes Rd., Accident	480	10-1-60

(cont.)

(Leases)

3- Continued:-

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Gilbert W. Savage	Premises intersection of Mt. Lake Park and Loch Lynn Rd., Mt. Lake Park	\$ 600	11-1-60
Richard R. Whitney	Premises on RFD #2, Aberdeen	1,020	10-1-60
James J. Haker	Premises on Waterloo Rd., Elkridge	960	11-1-60
Russell J. Jeansonne	9919 Dilston Rd., Silver Spring	1,020	10-1-60
Herbert J. Stogner	9914 Dilston Rd., Silver Spring	960	9-1-60
Paul E. Carmen	5560 Auth Rd., Washington 23, D.C.	1,200	9-1-60
James D. Carroll	5531 Selby Lane, Washington 22, D.C.	1,020	9-1-60
Vernon N. Conley	6308 E St., Washington 27, D.C.	840	11-1-60
Mrs. Sue G. Frampton	Premises east side Edmonston Rd., Greenbelt	180	8-1-60
Clifton C. Jenkins	505 63rd Pl., N.E., Washington 27, D.C.	960	10-1-60
William H. Johnson	8824 Old Edmonston Rd., Greenbelt	420	8-1-60
Richard W. Langdon	Premises on Madison St., Ardmore	600	9-1-60
Richard Lehtma	6505 B St., Washington 27, D.C.	528	10-1-60
Ernest W. Martin	Premises on Rt. 2, Landover	720	10-1-60
Claude H. Miller	506 63rd Pl., Washington 23, D.C.	840	10-1-60
Thomas O. Neeland	6415 Coolidge St., Washington 27, D.C.	840	9-1-60
Okey W. Nelson	106 66th St., N.E., Washington 27, D.C.	840	9-1-60
Norman Oswald	15 66th St., Washington 27, D.C.	480	9-1-60
Florence R. Parker	Premises 6th & Lincoln Sts., Glen Arden	480	10-1-60
Stanley G. Reeves	104 66th St., N.E., Washington 27, D.C.	600	10-1-60
Frank R. Vanderhoof	Premises on RFD #2, Landover	600	11-1-60
James E. McCleaf	Premises on Md. Rt. #5, Leonardtown	720	9-1-60
Cleon E. Mock	Premises on Md. Rt. #5, Leonardtown	840	9-1-60
Douglas Sullivan	Premises on US Rt. 50 and Barber Rd., Trappe	600	10-1-60
Theodore I. Lucas	Premises on US 340, Knoxville	240	8-1-60
Raymond A. Monniger	Premises on west side Williamsport-Downsville Rd.	600	10-15-60
Robert L. Younker	Premises at east of Sideling Hill, US Rt. 40, Hancock	360	9-1-60 .

MARYLAND CHILDREN'S CENTER:

- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Children's Center, with payment to be made as indicated:

- - Pietro Persico, for construction of wing addition, with acceptance of Base Bid and Alternate #2, fee to John Winthrop Wolcott. (1) \$111,960.00
- \$106,460.00 - Item 87, General Construction Loan of 1960
- 5,500.00 - Item 88, General Construction Loan of 1960.
- General Construction Loan of 1960 - Item 87 --
- Thomas J. Guidera, Field Engineer II, for salary for period 10-17-60 thru 3-14-61, in connection with inspection of the new wing construction. (M-7) 2,068.42
- Employer's share of Social Security for Thomas J. Guidera. (M-7) 62.05
- Travel and incidental expenses for Mr. Guidera. (M-7) 350.00 .

MARYLAND CIVIL WAR CENTENNIAL COMMISSION:

1- The Board confirmed the approval previously given by the individual members for the Maryland Civil War Centennial Commission to compensate its employees as follows:

Executive Secretary	\$4,200.00
Clerk-Stenographer	2,600.00

As these employees are considered to be temporary employees, their salaries are not subject to the approval of the Standard Salary Board.

2- The Secretary submitted for the consideration of the Board a letter, dated October 27, 1960, from Dr. Walter S. Shealy, Secretary-Treasurer of the Maryland Civil War Centennial Commission, setting forth the past expenditures and the proposed expenditures of that Commission.

After a review of these items, the Board approved a further advance of funds in the amount of \$10,300.00 for the quarter ending December 31, 1960, to the Commission. Payment is to be made from the appropriation to this Commission in the budget of the Board of Public Works.

MARYLAND HOUSE OF CORRECTION:

1- The Secretary submitted for the consideration of the Board a letter, dated October 24, 1960, from the Department of Correction's Maryland House of Correction, requesting permission to make expenditures from the Board of Public Works-Fire Losses State Property Fund, Item #11, in an amount not to exceed the sum of \$1,613.51, to cover repair of windstorm damage to an implement shed.

The Board approved this request.

2- The Board approved the following items on the agenda of the Department of Public Improvements relating to the Maryland House of Correction:

M-18-D - "All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Maryland House of Correction

Item 114, General Construction Loan of 1953	\$ 964.34
Installing sanitary fixtures in cell block."	

A-4-H - "Maryland House of Correction: Reference is made to Item A-5-I of this department's Agenda of May 16, 1960 whereby approval was granted for appointment of Whitman, Requardt and Associates for preparation of plans and specifications for Replacement of Old Boilers, with fee applicable on a Type 'B' basis. Further review of the work required in connection with this appointment indicates that the work more closely falls under the complicated alteration rather than new design, and approval is therefore requested for payment of fee on this project in accordance with the Type 'C' basis.

"Fund Source: Item 96 of the General Construction Loan of 1960."

M-14-B - "Reference is made to Item 35 of the Agenda of this department for the meeting of the Board of Public Works on December 12, 1958 (page 85 of the Minutes) whereby approval was granted for Construction of a New Surplus Property Warehouse on property of the Maryland House of Correction at Jessups in the estimated amount of \$90,000.00 through the use of State Use Industries Funds, Maryland House of Correction. So that the record on this matter may be complete, the Board of Correction, at a meeting on May 16, 1959 approved total expenditures for this Surplus Property Warehouse to the extent of \$135,000.00. It is now requested that the Board of Public Works approve the additional expenditures in excess of the original authorization of \$90,000, within the authorization of the Board of Correction, for a total of \$135,000.00."

M-15 - "Reference is made to Item C-17 of this department's Agenda of April 6, 1960 whereby approval was granted for execution of Change Order #21 in the amount of \$525.88 with Capitol Construction Company, Inc. (see Board of Public Works Minutes, page, 41), in connection with Construction of New Dormitory Wing. Prior to execution of the change order and accomplishment of the work covered, the President of the firm died and the firm has been dissolved. It is therefore requested that the authorization be cancelled and the amount of \$525.88 be returned to the unallocated balance in Item 112 of the General Construction Loan of 1953."

3- In connection with Item A-4-I of the agenda of the Department of Public Improvements, reading as follows, this was approved by the Governor and Treasurer, with the Comptroller voting "No":

"Reference is made to Item A-5-H of this department's Agenda of May 16, 1960 whereby approval was granted for appointment of Green Associated for the preparation of plans and specifications for Remodeling and Expansion of Kitchen. This appointment was approved for payment of fees on a Type 'B' basis; however, further investigation of the work involved indicates that it is very definitely of an alteration and renovation nature, and it is therefore recommended that the fee basis for this appointment be changed to Type 'C'.

"Fund Source: Item 94 of the General Construction Loan of 1960."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Maryland House of Correction, with payment to be made from the funds indicated:

State Use Industries Fund #769 --

S. H. Jackson, for Change Order #1 to contract approved 6-6-60,

for electric work, State Use Industries New Knitting Shop.(C-21) \$ 160.91 .

MARYLAND PENITENTIARY:

1- The Board approved the following items on the agenda of the Department of Public Improvements, relating to the Maryland Penitentiary:

A-3 - "Reference is made to Item 5 of this department's Agenda of October 5, 1960 whereby approval was granted for award of contract in the amount of \$5,740.00 to Industrial Engineering Company, Inc. for Alterations to the Main Entrance, with funds available in 1960 Budget 12.01.04.04-08. This reporting stated that fee was not applicable; this is in error as fee is applicable for this work to Meyer and Ayers on a Type 'C' basis, with funds available therefor in 1960 Budget 12.01.04.04-08."

M-13 - "Approval is requested for the demolition of 'E' Building (Metal Shops) due to its age and poor structural condition. This demolition is recommended by the Department of Public Improvements and concurred in by the Department of Budget and Procurement. It is estimated that this building is at least 120 years old."

2- Upon the recommendation of the Department of Public Improvements, the Board approved Optioning the following properties for the expansion of the Maryland Penitentiary:

State Use Industries Account No. 770 --

Chase Charles Company, 924-926 Greenmount Avenue, 931 and 933-935 Forrest Street. The \$60.00 ground rent on 924-926 Greenmount Avenue is redeemable at 6%, and the \$15.00 ground rent on 931 Forrest Street is irredeemable and will be purchased at a 5% capitalization. (P-3-A) \$20,000.00

Philip V. Hendelberg and Betty Hendelberg, his wife, 902 Greenmount Avenue. (P-3-B) In fee simple 5,250.00

Howard Pohler and Hilda A. Pohler, his wife, 938 Greenmount Avenue and a \$14.50 ground rent under 947 Forrest Street. (P-3-C) 4,300.00

Motor Equipment, Incorporated, 907 Forrest Street, 909 Forrest Street, with the two \$30.00 ground rents redeemable at 6%. (P-3-D) 11,000.00

Alvin Schunick and Gertrude Schunick, his wife, 939 Forrest Street and 932 Greenmount Avenue. The \$30.00 ground rent on 939 Forrest Street is irredeemable, but will be purchased at a 5% capitalization, with 932 Greenmount Avenue in fee simple. (P-3-E) 6,850.00

Gilbert I. Friedel and Jeanette Friedel, his wife, 914-916 Greenmount Avenue and 923-923½ Forrest Street, subject to one annual ground rent redeemable at 6% covering all four properties. (P-3-F) 9,000.00

Louis N. Conway and Carrie Conway, his wife, 917 Forrest Street, with ground rent irredeemable and will be purchased at a 5% capitalization. (Settlement is to be made as promptly as possible, but the optionors are to be permitted to remain on the premises until December 31, 1960. The State will hold \$300.00 in escrow to guarantee the optionors vacating the property as agreed.) (P-3-G) 4,075.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, payable from the funds indicated:

General Construction Loan of 1958 - Item 82 --

Dawson Groom, Inc., for demolition of the guard tower located on the west wall (Warden Street wall). (17) \$ 350.00 .

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved item A-4-G of the agenda of the Department of Public Improvements for the Maryland School for the Deaf, as quoted below:

"The General Construction Loan of 1960 contains an appropriation (Item 105) for 'Planning and preparation of preliminary plans and specifications for one (1) Girls' Dormitory and one (1) Boys' Dormitory (75 beds each)'. As a result of a conference with the Department of Planning it has been determined to be advisable that a Master Plan be prepared for the campus of this school to indicate suitable location for the proposed two dormitories, as well as for additional development of the school. Approval is therefore requested for the appointment of the firm of Knecht, Lloyd and

(cont.)

(Maryland School for the Deaf)

1- Continued:-

Human for the preparation of the Master Plan, with payment to be based on the standard hourly basis, Paragraph III (D) (10) of the Standard Architect/Engineering Agreement.

"AMOUNT: NOT TO EXCEED \$3,000.00

FUND SOURCE: Item 105 of the General Construction Loan of 1960."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland School for the Deaf, payable from the funds indicated:

General Construction Loan of 1959 - Item 97 --

L. J. Keller & Sons, for Change Order #2 to contract approved
12-14-59, for construction of Primary Building, fee to Fenton
and Lichtig. (C-8) \$ 903.10

General Construction Loan of 1960 - Item 103 --

Samuel W. Barrick, for legal services for property conveyed by
Loats Female Orphan Asylum in acquisition of land for recrea-
tional area. (I-4-A) 112.00

General Construction Loan of 1960 - Item 105 --

Charles F. Bowers, for preparation of preliminary plans and
specifications for Girls' Dormitory and Boys' Dormitory. (I-4-B) 1,614.80 .

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B	List 2	\$ 208.86
Item 61B	List 3	1,010.34
General Construction Loan of 1955 - Item 110	List 5	270.42 .

2- The Board approved item M-14-A of the agenda of the Department of Public Improvements for the Maryland State Reformatory for Males, as quoted below:

"For the purposes of completion of the Construction of the Feed Mixing Plant at the Reformatory for Males through the use of institutional forces, approval is requested for the following changes in allocations of funds in Item 61 of the General Construction Loan of 1949:

"From Item 61 (unallocated balance) to Item 61-B-1 (Feed Mixing Plant)	\$25.76
From Item 61-C (Sewing Shop) to Item 61-B-1 (Feed Mixing Plant)	818.22
From Item 61-D (Metal Shop) to Item 61-B-1 (Feed Mixing Plant)	47.77".

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, payable from the funds indicated:

State Use Industries Fund - Item 771 --

Bateman Photo Print and Blue Print Co., for blueprints in the
bidding on the improvements to roadway system and lighting. (I-10) \$ 105.00

General Construction Loan of 1959 - Item 93 --

Charles T. King Company, for Change Order #1 to contract approved
9-6-60, for improvements to Boiler Plant. (C-23) 3,529.10 .

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Women, payable from the funds indicated:

Welfare Fund #749 --

Maas & Phipps, Inc., for Change Order #1 to contract approved
9-6-60, for construction of Bituminous Recreation Area. (C-24-A) CREDIT \$69.30

Budget Program 12.01.06.60-60 --

John H. Cole and Sons, Inc., for Change Order #1 to contract
approved 7-6-60, for gutter, downspout and roof repairs for
Administration Building, Cottages A, B and C. (C-24-B) 552.00

Budget Program 12.01.06.04-08 --

Jessup's Electrical Service, for replacing motor controls and
rewiring boiler feed pumps. (18) 334.00 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1958 - Item 55	List 15	\$1,092.58
Item 55	List 16	309.62
Item 55	List 17	207.25
Item 55	List 18	66.56 .

2- The Board approved the following items on the agenda of the Department of Public Improvements, relating to the Maryland Training School for Boys:

M-18-A - "All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Item 71, General Construction Loan of 1954	\$ 32.71
Construction of New Junior School	
Item 81, General Construction Loan of 1956	218.59
Reconstruction of old kitchen and laundry for use as Maintenance Shops."	

A-4-K - "Reference is made to Item A-10-F of this department's Agenda July 6, 1960 reporting appointment for engineering work in connection with Items 82 and 83 of the General Construction Loan of 1960. The correct name of the appointed firm is Maryland Surveying & Engineering Co., Inc. rather than Maryland Engineering & Surveying Co."

A-2 - "Approval is requested for extension of the appointment of Maryland Surveying and Engineering Co., Inc. to allow additional field survey for the purpose of obtaining topographic information for additional roads and parking facilities requested by the institution. This additional survey work will require approximately five (5) more days in the field for the survey party, with costs to be as reported in Item A-2 of this department's Agenda of September 6, 1960.

"FUND SOURCE: Items 82 and 83 of the General Construction Loan of 1960."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Training School for Boys, with payment to be made from the funds indicated:

Maryland Surveying and Engineering Co., Inc., for field survey work. (I-6-B)	\$ 715.00
--	-----------

\$357.50	Item 82, General Construction Loan of 1960
357.50	Item 83, General Construction Loan of 1960.

Budget Program 11.01.04.04-08 --

Enterprise Electric Company of Virginia, Inc., for Change Order #1 to contract approved 7-6-60, for primary electrical work. (C-11-B)	560.62
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General Construction Loan of 1955 - Item 86 --

Harry T. Campbell Sons' Corp, for improvements to roadways in boiler house area. (4)	12,628.00
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Baltimore Electric Blue Print Co., for blueprints required for bidding on the above. (I-6-A)	11.00
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General Construction Loan of 1959 - Item 76 --

William Contracting Co., Inc., for Change Order #3 to contract approved 4-6-60, for renovation of Riggs Hall, fee to John Carroll Dunn. (C-11-A)	1,085.00 .
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MILITARY DEPARTMENT:

1- In connection with Item M-17 of the agenda of the Department of Public Improvements, Mr. Backhaus requested formal approval for the appointment of M. D. Reinhart Agency of Cumberland, for the appraisal of the Old National Guard Armory at Cumberland and to conduct the auction sale thereof. The fees for these services are to be as follows: Appraisal - \$100.00; Sale-3% of the sale price, if sold at auction, or \$200.00 for services rendered in the event of no sale.

The Board approved this appointment.

(Note: Mr. Backhaus advised the Board that the sale of the subject building in fee was held on Saturday, November 5, 1960 and a price of \$45,100 was received with a deposit of \$11,500 made by the high bidder, Mr. Paul D. Pickens. A confirming item will be included in the Department of Public Improvements agenda next meeting.)

(cont.)

11008

(Military Department)

2- The Board approved the following contracts from the agenda of the Department of Public Improvements for the Military Department, with payment to be made as set forth:

Budget Program 07.03.00.60-60 --

J. George Bensel, for Change Order #1 to contract approved
8-8-60, for floor repairs at Greenbelt Armory. (C-19-A) CREDIT \$4,504.34

Budget Program 07.03.00.03-08 --

M. L. Klappenberger Company, for replacement of 4" zone valve
and replacement of handhole gaskets in front tube sheet of
Pacific Boilers at Glen Burnie Armory. (19-B) 145.00

Windsor Electric Co., Inc., for installation of oil burner
emergency switch for the Transportation Battalion Armory. (19-C) 63.00

Howard N. Carter & Sons, Inc., for replacement of float switch
and motor starter on sump pump at Towson Armory. (19-D) 155.00

K. & S. Electric Company, for alterations to electrical switch-
board at the Fifth Regiment Armory. (19-F)
(Base Bid and Alternate #1) 13,385.00

General Construction Loan of 1956 - Item 11 --

Abbey Fence Company, for construction of chain link fence at
Dundalk Armory. (19-E) 2,183.00

Morrow Bros., Inc., for Change Order #4 to contract approved
2-8-60, for construction of Dundalk Armory. (C-19-B) Fee to F. Edward Tormey, Jr. 199.86

Baltimore Gas and Electric Company, for installation of 3/4"
high pressure gas service pipe at Dundalk Armory Building. (I-11) 133.00

General Construction Loan of 1960 - Item 8 --

M. L. Klappenberger Company, for repairing boiler bases and
fire chambers of boilers #1 and #2, 104th Tactical Fighter
Aquadron, Martin Airfield. (19-A) 855.00 .

MISCELLANEOUS:

1- The Secretary brought to the attention of the Board a letter, dated October 20, which had been addressed to the Governor by Mr. Henry Berge, in which recommendation was made that a State Art Commission be appointed. It was also stated that Senator George Della has been asked to introduce a Bill at the next session of the General Assembly to accomplish this.

The Board ordered the letter acknowledged and filed.

2- There was referred to Mr. Backhaus, at the meeting of October 5, 1960, for investigation the matter of the present condition of the so-called "Baltimore's Battle Acre". At today's meeting, Mr. Backhaus gave an interim report on this and stated that conditions were found not to be quite as bad as had been indicated by the Baltimore County Bureau of Land Acquisition in its letter of September 22, 1960. It was also reported that this property is under the supervision and control of the Military Department and that steps have been taken to see that the plot is maintained and kept in proper order. Mr. Backhaus said that he would follow through on this and report to the Board of the final action taken for the permanent maintenance of the property in a fitting manner.

MONTEBELLO STATE HOSPITAL:

The Board approved the following items on the agenda of the Department of Public Improvements, relating to the Montebello State Hospital:

M-4-A - "Reference is made to our Agenda of August 18, 1958, Item 57-B, in which \$98,775.00 was set up from Item 23, General Construction Loan of 1952 for purchase of Class I and Class II equipment, with the Code of 23-D. There remains an amount of \$1,250.70 which is to be transferred to the unallocated balance of Item 23, General Construction Loan of 1952."

M-4-B - "Reference is made to our Agenda of August 18, 1958, Item 57-A, in which \$29,000.00 was set up from Item 52, General Construction Loan of 1956 for purchase of Class III equipment, with the Code of 52-A. There remains an amount of \$720.11 which is to be transferred to the unallocated balance of Item 52, General Construction Loan of 1956."

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering expenditures by Montrose School for Girls as follows:

General Construction Loan of 1958 - Item 59 List 24 \$ 233.59 .
(cont.)

(Montrose School for Girls)

2- The Board approved item A-4-F of the agenda of the Department of Public Improvements for the Montrose School for Girls, reading as follows:

"Reference is made to Item A-10-G of this department's Agenda of July 6, 1960 whereby approval was granted for appointment of John Carroll Dunn for preparation of plans and specifications for Construction of Service Building, Including Apartments for Two (2) Farm Employees. Further review of the scope of the work under this appointment indicates that payment of fee on a Type 'B' basis would be unjust to the Architect, and approval is therefore recommended for change of fee basis for this appointment to Type 'C'.

"FUND SOURCE: Item 85, General Construction Loan of 1960."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls, with payment to be made from the funds indicated:

Budget Program 11.01.05.04-08 --

Arthur P. Shamer, for replacing heating boiler and separating heating system into four hot water zones, Old Administration Building. (11-A)	\$3,100.00
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General Construction Loan of 1957 - Item 90 --

Arthur P. Shamer, for Short Form Contract for exploratory work for plumbing installation in the new section of the school building. (11-B)	344.03
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MORGAN STATE COLLEGE:

1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with lightning loss with occurred at Morgan State College on August 30, 1960, in the amount of \$98.60.

The Board approved a request presented by the Secretary for Morgan State College, for authority to repair this damage, with payment to be made from the Board of Public Works-Fire Losses State Property Fund, Item #16 to Lawrence Construction Co., Inc., in the amount of \$98.60.

2- The Secretary brought to the attention of the Board a letter, dated October 12, 1960, received from Morgan State College requesting the following part-time appointments:

Marchall B. Payne, Assistant Professor: Appointment as Associate Registrar at a salary of \$990.00 for the regular school term September 1 to June 30, and \$900.00 for the summer term, with the appointment to be for the period September 1, 1960 to August 31, 1962.

William Proctor, Assistant Professor and Director of the Summer School: Appointment as Assistant Director of the Evening College for the regular school term September 1 to June 30, at a salary of \$1,200.00

The Board also heard recommendations of the State Commissioner of Personnel, the State Law Department and Mr. Rennie.

After due consideration, the Board approved the request as submitted.

3- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1958 - Item 93	List 26	\$ 79.00
	Item 93	List 30 96.75
	Item 96	List 26 272.25
General Construction Loan of 1959 - Item 106	List 25	- 657.40

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College, with payment to be made from the funds indicated:

H. S. T. White, Inc., for construction of President's Residence with acceptance of Base Bid, Alt. #2, Alt. #3 and Alt. #4, retaining an option for a ninety day period from construction start for acceptance of Alt. #1. (8-D)	\$48,310.00
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\$ 400.00 - Budget Program 13.02.00.59-59

42,910.00-- Item 103, General Construction Loan of 1959

5,000.00 - Item 104, General Construction Loan of 1959.

(cont.)

(Morgan State College)

4- Continued:

Budget Program 13.02.00.04-08 --

Maryland Electrical Testing Company, Inc., for testing, cleaning, repairing and adjusting electrical distribution equipment. (8-B)	\$ 890.00
Webster Waterproofing Company, for work on a time and material contract for inspection of the condition of the stone work at the entrance and adjoining wall of Banneker Hall and the entrance of Hurt Gymnasium for any required repointing. (8-C) NOT TO EXCEED	1,175.00
Gardenville Refrigeration, for replacing cork ceiling with six inches of Styrofoam in deep freezer. (8-F)	200.00
General Construction Loan of 1955 - Item 121 --	
Pikesville Electric Co., Inc., for alteration work in the boiler house. (8-A)	7,494.00
Baltimore Electric Blue Print Co., for blueprints for bidding on the alterations to boiler house. (I-1-B)	8.80
General Construction Loan of 1957 - Item 113 --	
Mace Electric Company, for Change Order #1 to contract approved 8-8-60, for extending electrical service to two electrical kilns in New Auditorium, Music-Arts Building. (C-3-A)	320.00
General Construction Loan of 1959 - Item 101 --	
Oscar M. Gray and Son, for Change Order #2 to contract approved 4-6-60, for topsoiling, seeding and sodding areas adjacent to Auditorium-Arts and Students Activities Building. (C-3-B)	254.46
General Construction Loan of 1959 - Item 103 --	
Baltimore Gas and Electric Company, for relocation of electric and telephone pole line to avoid interference with new building. (8-E)	363.00
Bateman Photo Print & Blue Print Co., for blueprints for bidding on President's Residence. (I-1-A)	45.00 .

PATUXENT INSTITUTION:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1953 - Item 105	List 59	\$ 597.68
Item 105	List 64	308.58
General Construction Loan of 1956 - Item 94	List 54	1,481.76
Item 95	List 54	884.35
General Construction Loan of 1957 - Item 95	List 28	229.60 .

2- The Board approved Item M-16-B of the agenda of the Department of Public Improvements for the Patuxent Institution, quoted as follows:

"Reference is made to Item 20 of this department's agenda of September 6, 1960 whereby approval was granted for award of contract to Arthur P. Shamer for Waterproofing Food Truck Wash Station Pan in Dining Hall, with funds available in the amount of \$670.00 from Item 94 of the General Construction Loan of 1956. It is requested that this fund source be cancelled and the \$670.00 returned to the unallocated balance in Item 94 of the General Construction Loan of 1956, and that fund source for the payment of this contract be indicated as 1961 Budget 12.01.02.04-08."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Patuxent Institution, with payment to be made from the funds indicated:

General Construction Loan of 1953 - Item 105 --	
Harrison & Palmer, Inc., for electrical installation for equipment in the Vocational School, fee to Miller, Schuerholz and Gipe. (16)	\$4,410.00
General Construction Loan of 1957 - Item 95 --	
John K. Ruff, Inc., for Change Order #4 to contract approved 6-9-59, for construction of Diagnostic Center, fee to Lucius White, Edward White & Assoc. (C-22-A)	347.97
John K. Ruff, Inc., for Change Order #5 to contract approved 6-9-59, for construction of Diagnostic Center. (C-22-B) - CREDIT	627.75
Employer's Share of Social Security in connection with salary of Thomas A. Ward, for calendar year 1960. 2½% was used whereas it should have been 3%. (M-16-A)	15.84 .

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Secretary brought to the attention of the Board a request from the Department of Mental Hygiene for the Clifton T. Perkins State Hospital, for permission to transfer the buildings, improvements and equipment of the hospital from the Department of Mental Hygiene to the Clifton T. Perkins State Hospital so that they may be accounted for amount the accounting and property records of the hospital.

The Board approved this request of October 13, 1960 for the Department of Mental Hygiene.

2- The Board approved construction-item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1958 - Item 19	List 55	\$ 166.32
Item 20	List 56	451.16
Item 20	List 57	95.84
Item 20	List 58	328.68 .

3- The Board approved item M-18-C of the agenda of the Department of Public Improvements reading as follows, as it pertains to the Clifton T. Perkins State Hospital:

"All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Item 56, General Construction Loan of 1957	\$ 5.30
Equipment (furnishings) for dormitory accommodations for twelve (12) employees."	

ROSEWOOD STATE TRAINING SCHOOL:

1- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Rosewood State Training School:

General Construction Loan of 1958 - Item 32	List 75	\$ 320.83
Item 33	List 56	408.60
General Construction Loan of 1959 - Item 46	List 57	89.99
Item 46	List 76	508.60 .

2- The Board approved item M-8-A of the agenda of the Department of Public Improvements for the Rosewood State Training School, quoted as follows:

"Reference is made to Item 11 of this department's Agenda of August 8, 1960 whereby approval was granted for award of contract for Drilling and Casing a Well in an amount NOT TO EXCEED \$500.00, with funds available in 1960 Budget 10.03.05.03-08. We are now advised by the institution that funds to cover this contract were set up in Non-Structural Improvements, and it is requested that the fund source for the contract be corrected accordingly."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Training School, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 32 --	
Meierjohan-Wengler, for cast bronze tablet for use in the Industrial Therapy Building, for State's share of cost.	\$ 49.00

General Construction Loan of 1958 - Item 34 --	
A. F. Sutch, Inc., for Change Order #3 to contract approved 5-4-59, for construction of Building for Emotionally Disturbed Children, fee to John A. Ahlers on \$485.75. (C-12-B)	701.75

Herbert M. Wood, for travel and incidental expenses in connection with inspection of project during construction. (M-8-B)	600.00
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General Construction Loan of 1958 - Item 37 --	
Dunmurry Contractors, Inc., for Change Order #2 to contract approved 5-16-60, for alterations in Rogers Building. (C-12-A)	340.00 .

SPRINGFIELD STATE HOSPITAL:

- 1- The Secretary advised the Board of a fire which had occurred at the Springfield State Hospital on October 31, 1960, in an estimated amount of \$134.30.
- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 41 --	
Donald M. Philbin, for allocation for travel and incidental expenses. (M-11)	\$ 250.00
General Construction Loan of 1959 - Item 54 --	
Diale Engineering Company, Inc., for Change Order #1 to contract approved 5-16-60, for renovation of "C" Building, Men's Group.(C-16)	217.12
General Construction Loan of 1960 - Item 60 --	
J. Spence Howard and Company, for preparation of plans and specifications for construction of roads, walks and parking areas, on an hourly basis. (I-8)	2,621.00

SPRING GROVE STATE HOSPITAL:

- 1- The Secretary brought before the Board a letter, dated November 2, 1960, received from the Department of Mental Hygiene requesting permission to use a portion of the unencumbered balance of the Board of Public Works-Fire Losses State Property Fund, Item 10 in connection with road renovations of the Cottage Group I Road at Spring Grove State Hospital. It was stated that the 1961 budget (Program 10.03.07.03-14) contains an appropriation of \$13,000.00 for this project but that present estimates indicate a cost of approximately \$23,000.00, depending on the actual bid for the work.

The Board approved the use of funds in the Fire Loss Account to make up the difference between the \$13,000.00 allowed in the hospital's operating budget and the low bid as finally determined by the Department of Public Improvements. The present cash balance is \$15,402.77 and the unencumbered balance is \$12,607.77, in this account.

- 2- The Secretary advised the Board of the payment of \$3,910.00 for Spring Grove State Hospital, from the Board of Public Works-Fire Losses State Property Fund, Item #10.
- 3- The Board approved construction item 11 and fire loss item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1958 - Item 45	List 549A	\$ 550.00
Item 45	List 553A	200.00
Board of Public Works-Fire Losses - Item 10	List 550A	75.68

- 4- The Board approved item M-10 of the agenda of the Department of Public Improvements for the Spring Grove State Hospital, quoted as follows:

"Approval is requested for permission to raze the Soap Storage Building (Building No. 214A) adjacent to the existing hospital laundry so that parking facilities can be made available for the trailers which will transport laundry to and from the Central Laundry operated by the Department of Correction. This building is in very poor condition and its demolition has the approval of the Department of Budget and Procurement as well as the Department of Public Improvements. It is the intention that the building will be demolished by the use of the maintenance forces of the institution."

- 5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.07.03-14 --	
Gertrude B. Goldbach and Leo J. Goldbach, Trustees of the Last Will and Testament of Henry A. Brehm, deceased, for purchase of five ground rents-Nos. 38, 40, 42, 44 and 46 Maple Drive, Catonsville, Maryland. (P-2)	\$7,700.00
General Construction Loan of 1957 - Item 75 --	
Diale Engineering Co., Inc., for Change Order #4 to contract approved 6-9-59, for construction of Rehabilitation Building.(C-15-B)	100.00
General Construction Loan of 1959 - Item 58 --	
Harrison & Palmer, Inc., for Change Order #1 to contract approved 5-16-60, for ungrounded wiring in operating room of Garrett Building. (C-15-A)	65.00

STATE BOARD OF PHYSICAL THERAPY EXAMINERS:

The Secretary brought to the attention of the Board a request, dated April 11, 1960, received from the State Board of Physical Therapy Examiners for authority to continue payment of \$600.00 per year to Mr. Clemens W. Gaines, for services as the secretary of this board. Mr. Gaines is a full-time employee of the State Department of Health. The Board was advised that Mr. Gaines attends the regular meetings of the Physical Therapy Examiners, takes notes for the minutes of the proceedings, and that the records of this examining board are maintained in the offices of the State Department of Health, and that certain of the work is done by employees on the payroll of that department.

After due consideration of the request, and of the file which had been developed in connection with the matter, the Board approved the payment to Mr. Gaines of \$600.00 per year for his services as Secretary of the State Board of Physical Therapy Examiners.

STATE COMMISSIONER OF PERSONNEL:

The Secretary brought before the Board a request, dated October 25, 1960, received from the State Commissioner of Personnel, that the Board declare an emergency to exist in connection with the classification of "Administrative Analyst".

The Board approved this request, and authorized a review of the position by the Standard Salary Board in the usual way. State Fiscal Research Bureau is also covered by this approval.

STATE DEPARTMENT OF EDUCATION:1- Bowie State Teachers College:

a. The Board approved the following items from the agenda of the Department of Budget and Procurement for the Bowie State Teachers College, quoted as follows:

M-1-A - "Approval is requested for allocation of an additional \$700.00 for travel and incidental expenses of Brawner Z. Harding from Item 109, General Construction Loan of 1959. Previous allocation made in Item M-2 of this department's Agenda of May 16, 1960."

M-1-B - "Reference is made to Item C-6-C, this department's Agenda of August 8, 1960 approving Change Order #5 in the amount of \$290.68 to the contract with John F. Rezendes, Inc. for Remodeling Main Building and Air Conditioning. Change Order #5 covered a glass enclosure of the money counter in the business office, and the installation of two (2) drains for the air conditioner and cooling tower. The fund source was given as Item 110, General Construction Loan of 1959, "Remodeling of Main Building". The portion of the change order for glass enclosure for the money counter was actually chargeable to budgetary funds, and this work was accomplished by Rezendes as he was already working in the building, and it is requested that fund source be changed as follows:

\$79.00	from 1960 Budget Item 13.04.04.01-08
211.68	from Item 110, General Construction Loan of 1959
	Remodeling of Main Building..."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Bowie State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 120 --

Ingleside Plumbing & Heating Company, Inc., for Change Order #1 to contract approved 9-6-60, for revisions to steam manhole #5, Library Building. (C-4-C)	\$146.90
Ingleside Plumbing & Heating Company, Inc., for Change Order #2 to contract approved 9-6-60, for revisions to steam manhole #5, Library Building. (C-4-D)	80.71

General Construction Loan of 1959 - Item 109 --

H. S. T. White, Inc., for Change Order #1 to contract approved 2-8-60, for construction of new Laboratory School, fee to Cyril H. Hebrank & Associates. (C-4-A)	739.14
H. S. T. White, Inc., for Change Order #2 to contract approved 2-8-60, for construction of new Laboratory School, fee to Cyril H. Hebrank & Associates. (C-4-B)	1,656.25

(cont.).

(State Department of Education)

2- Coppin State Teachers College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College, with payment to be made from the funds indicated:

The Fick Bros. Roofing Company, for Change Order #1 to contract approved 7-6-60, for roof and sheet metal renovations to the Administration Building. (C-5) \$ 450.00

\$169.00 - Budget Program 13.04.08.60-60
281.00 - Budget Program 13.04.08.04-08.

General Construction Loan of 1959 - Item 129 --
Keystone Electric Company, Inc., for repairs to oil immersed line switch. (I-2) 82.00

3- Frostburg State Teachers College:

a. The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1958 - Item 104 List 19 \$ 87.00 .

b. The Board approved item A-4-E of the agenda of the Department of Public Improvements for the Frostburg State Teachers College, quoted as follows:

"Reference is made to Item 43-N of this department's Agenda of April 8, 1957 whereby approval was granted for appointment of Knecht and Maxwell for preparation of plans and specifications for work under appropriation Item 124 of the General Construction Loan of 1957, 'Site improvements, including roads and walks', and Item 125 of the General Construction Loan of 1957, 'Expansion and relocation of athletic facilities in rear of gymnasium, and site improvements including drainage, walks and landscaping for inner campus'. The work included in appropriation Item 121 of the General Construction Loan of 1960 is a logical extension of the work accomplished by the firm of Knecht and Maxwell under the earlier appropriations and approval is therefore requested for the extension of the appointment to cover the preparation of plans and specifications under the latter appropriation, with fee on a Type 'B' basis.

"FUND SOURCE: Item 121, General Construction Loan of 1960, 'Construction of roadway and sidewalks tying New Laboratory School into main campus and to provide playcourt, drainage and stage development of Athletic Field'.

"REMARKS: Contract award based on the plans and specifications prepared by Knecht and Maxwell was reported as Item 29 of this department's Agenda of September 6, 1960."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 113 --
The John I. Vandegrift Company, for Change Order #5 to contract approved 8-13-59, for construction of New Dining Hall, fee to Walton and Madden. (C-6-C) \$ 702.00

General Construction Loan of 1959 - Item 114 --
The John I. Vandegrift Company, for Change Order #1 to contract approved 7-6-60, for site improvements at New Dining Area, fee to Knecht and Maxwell. (C-6-B) 2,888.20

General Construction Loan of 1960 - Item 122 --
The John I. Vandegrift Company, for Change Order #1 to contract approved 10-5-60, for construction of Women's Residence Hall. (C-6-A) 1,950.00 .

4- Salisbury State Teachers College:

a. The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1957 - Item 130 List 6 \$ 204.00 .
(cont.)

(State Department of Education)

4- Salisbury State Teachers College - Continued:-

b. The Board approved these items taken from the agenda of the Department of Public Improvements for the Salisbury State Teachers College, quoted as follows:

A-4-A - "Approval is requested for the appointment of the firm of Knecht, Lloyd and Human for the preparation of plans and specifications for 'Construction of roads, walks, parking areas and first stage development of Athletic Field', with fee applicable on Type 'B' basis.

"FUND SOURCE: Item 125 of the General Construction Loan of 1960."

A-4-B - "Approval is requested for appointment of Dale E. Lloyd, Engineer, for preparation of plans and specifications for SITE IMPROVEMENTS in the area immediately adjacent to the New Gymnasium Building, with fee basis on a Type 'B' Schedule. Funds for the accomplishment of the work, including fee, are available in an amount NOT TO EXCEED \$20,000.00.

"FUND SOURCE: Item 118, General Construction Loan of 1959, 'Construction of Gymnasium (equipment to be requested later)."

M-2 - "Reference is made to Item 23, Agenda of this department at the meeting September 6, 1960 awarding contract to J. Roland Dashiell & Sons, Inc. in the amount of \$48,300.00, and Item C-17 of this department's Agenda of September 6, 1960 for Change Order #1 in the amount of \$2,407.00, which was not approved. In accordance with approval given to the Director of the Department of Public Improvements for award of contract to J. Roland Dashiell & Sons, Inc. in the amount of \$48,300.00 it was understood that certain items under Change Order #1 would be included in the contract for the PRESIDENT'S RESIDENCE and some items in the contract, as originally approved, would be deleted. Contract award has been made in accordance with approval of the Board to J. Roland Dashiell & Sons, Inc. in the amount of \$48,300.00."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Salisbury State Teachers College, payable from the funds indicated:

General Construction Loan of 1959 - Item 118 --

Meierjohan-Wengler, for cast bronze tablet for use in the
Gymnasium Building, State's share of cost. (Item 9)

\$ 55.00 .

5- Towson State Teachers College:

a. The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1958 - Item 111	List 13	\$3,536.83
Item 111	List 18	2,641.50
Item 111	List 20	988.60 .

b. The Board approved the following items from the agenda of the Department of Public Improvements for the Towson State Teachers College, quoted below:

M-18-E - "All work under the following appropriations has been accomplished, and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Item 156, General Construction Loan of 1953. \$ 348.78
Refurbishing exterior of main building and Newell
Hall."

A-4-C - "Reference is made to Item 18 of this department's Agenda of June 9, 1958 approving the appointment of Knecht and Maxwell for the preparation of plans and specifications for work under appropriation Item 112 of the General Construction Loan of 1958, 'Site improvements, grading, drainage, roads, walks, street lighting and parking area for New Laboratory School'. A subsequent appropriation, Item 135 of the General Construction Loan of 1960 'Road widening and construction of sidewalks, drainage and service road to New Laboratory School' consisted of an extension of the work under the original appropriation to further the development of the Laboratory School area. The work under this appropriation is so closely related to the work under the original appointment that it is only logical that the original appointment of Knecht and Maxwell be extended to include this work, and approval is requested for that extension. Type 'B' fee basis.

"FUND SOURCE: Item 135 of the General Construction Loan of 1960."

(cont.)

(State Department of Education)

5b-Towson State Teachers College - Continued:-

A-4-D "Approval is requested for the appointment of Knecht, Lloyd and Human for planning and preparation of preliminary plans and specifications for development of additional Athletic Field, including grading and drainage study and test boring report, with fee payable on the usual Type 'B' fee basis.

"FUND SOURCE: Item 134 of the General Construction Loan of 1960."

M-3 - "In June 1959 approval was granted for allocation of \$120.00 for payment of Employer's Share of Social Security in connection with salary of Herbert M. Wood for 12 month period, June 1959 to June 1960; because Mr. Wood attained his maximum contribution prior to December 31, 1959 there remains in this account \$8.91 which should now revert to the unallocated balance in Item 136, General Construction Loan of 1957."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

Drummond & Co., Inc., for site improvements at the Laboratory School, fee to Knecht and Maxwell. (Item 2) \$26,264.00

\$ 1,264.00 - Item 112 of the General Construction Loan of 1958 (Fee)

25,000.00 - Item 135 of the General Construction Loan of 1960.

General Construction Loan of 1958 - Item 112 --

Drummond & Co., Inc., for Change Order #1 to contract approved 8-8-60, for grading, paving, etc. at the Laboratory School, fee to Knecht & Maxwell. (C-7)

\$ 548.83

General Construction Loan of 1960 - Item 132 --

Schwab, Jewell and Wolf, for preliminary design for Infirmary and Health Center. (I-3)

1,033.75

STATE DEPARTMENT OF HEALTH:

1- The Board approved request, dated September 30, 1960, of the State Department of Health for permission to write-off certain unpaid accounts, totaling \$6,177.40, of which \$4,173.70 has been collected on account. The remaining unpaid balances total \$2,003.70, of which \$235.50 is the Subdivision Equity and \$1,768.20 is the State Equity. These outstanding balances are due for Chronic Hospital care as fully set forth in the letter from the department.

2- The Secretary brought before the Board a request, dated August 25, 1960, received from the State Department of Health that an emergency be declared in the salary scales for the positions of "Hospital Advisors" and "Consulting Dietitian". The Secretary also presented a letter from the State Commissioner of Personnel stating that these classes will be considered in the annual salary review.

The Comptroller recommended that this request be referred to the Standard Salary Board for consideration, and the Board, therefore, instructed the Secretary to refer the matter of salary adjustment for these positions to the Standard Salary Board with a request that a report of the findings be sent to the Board of Public Works.

3- At its meeting of August 8, 1960, the Board had presented to it a report from the State Department of Health relative to various employees who are on the regular payroll of one department and are on a part-time payroll of the State Department of Health.

At today's meeting, Mr. James P. Slicher, Chairman of the Committee on Problems Relating to Contractual Obligations, reported that his committee is studying the reports of the department, which the department has agreed to submit monthly, and recommended approval of the report which had been submitted to the Board at its meeting of August 8, 1960.

The Board accepted the recommendation and approved the original report as submitted. ✓

4- The Board approved recommendation of October 20, 1960 of the State Department of Health that the State Grant to the Westernport Sewerage Project WPC-MD-33 be increased from \$64,400.00 to \$75,282.00, this increase being in line with the increase granted by the Federal Government toward the cost of this project. Funds are available in the Sewage Treatment Plant Loan of 1957 under the provisions of Chapter 741, Section 5 of the Acts of 1957 and as amended by House Bill No. 95 in 1960.

(cont.)

(State Department of Health)

5- The Board approved request, dated October 20, 1960, of the State Department of Health for authority to revert the unexpended balance of \$9,675.00 in Project WPC-MD-24 (Gwynns Falls Interceptor Sewer) to the unallocated balance of the Sewage Treatment Plant Loan of 1957.

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Department of Health, payable from the funds as indicated:

BPW Fire Loss Account (Mt. Wilson 5-A) Misc. #751 --

Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract approved 4-6-60, for alterations to Bennett Hall and Laboratory Building, fee to Timanus & Associates, Inc.(C-9)

CREDIT \$ 139.00

Budget Program 10.01.01.04-08 --

L. A. Herstein & Co., for revisions to lighting at the Bureau of Laboratories, Rooms 206, 207, 208 and 209. (10)

850.00

STATE EMPLOYEES:

- 1- See: Department of Correction)
 Department of Employment Security)
 Morgan State College)
 State Board of Physical Therapy Examiners) of these Minutes.
 State Commission of Personnel)
 State Department of Health)
 State Roads Commission)
 State Fiscal Research Bureau)

2- The Secretary advised the Board that he had submitted to the Attorney General a procedure adopted by the Board on May 4, 1959, and recommended by the State Commission of Personnel, to handle emergency salary adjustments. The Secretary read to the Board a letter from the Attorney General, dated October 19, 1960, advising that there should be some changes in the previous procedure and recommending the following procedure:-

- (1) A request for a salary adjustment as an acute emergency should come from the agency head on behalf of any employee in the classified or unclassified service to the Board of Public Works.
- (2) The Secretary of the Board of Public Works should refer the matter to the Commissioner of Personnel for presentation to the Standard Salary Board for its recommendation concerning existence of the acute emergency and the amount of salary to be paid.
- (3) Recommendations of the Standard Salary Board should be presented to the Board of Public Works for its consideration. The Board of Public Works should at that time either approve or disapprove the recommendation of the Standard Salary Board.

After Consideration of the letter from the Attorney General, the Board approved the recommendations made.

3- The Secretary advised the Board of receipt of a letter, under date of October 19, 1960, from the State Roads Commission reporting that it had not been necessary for Mr. Alfred A. Valentino, Assistant Engineer I, to use the extended sick leave granted by the Board at its August 8, 1960 meeting.

The Board approved cancellation of that approval.

4- The Board approved extension of sick leave in the following:

Rosewood State Training School - Edwin Wosch, Food Service Worker, for three months from November 27, 1960. If employee is not able to return to duty at the end of that time, it is suggested that his case be reconsidered. Illness began 6-19-60.

Springfield State Hospital - Erma Marie Hobbs, Licenses Practical Nurse, for three months from October 11, 1960. If employee is still unable to return to duty, she is to be given a physical examination to determine her ability to remain in the State Service. Illness began 7-11-60.

State Roads Commission - William Edward Amick, Assistant Engineer I, for three months from noon of November 29, 1960. If this employee is still unable to return to duty at the end of that time, it is suggested that his case be reconsidered. Illness began 8-23-60.

State Roads Commission - Johnny C. H. Timm, Jr., Highway Maintenance Man, for period October 22, 1960 to January 12, 1961, which is maximum leave available to him.

(cont.)

(State Employees)

4- Continued:-

State Roads Commission - Alfred A. Valentino, for three months from noon of November 1, 1960. If this employee is still unable to return to duty at the end of that time, he is to be given a physical examination to determine his ability to remain in the State Service. Illness began September 29, 1960.

Maryland House of Correction - John R. Hines, Custodial Officer II, for sixty days from November 18, 1960. An extension was granted June 4, 1960 and only 14 days used, after which the employee returned to duty. Illness began on October 25, 1960, with a foot injury sustained in line of duty.

STATE FISCAL RESEARCH BUREAU: See Page 264-State Commissioner of Personnel.

STATE OFFICE BUILDINGS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract in connection with the State Office Buildings, Baltimore:

Budget Program 1-06.06.00.04-08 --

John H. Hampshire, Inc., for asphalt tile floor and cove base
in Central Duplicating Area of Baltimore State Office Building. (22)

\$ 376.00 .

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

State Auditor - motor vehicle	\$ 519.80
Boys' Forestry Camp - Meadow Mountain - motor vehicle	700.00
Boys' Village of Maryland - motor vehicle	325.00
Civil Defense Agency - motor vehicle	640.00
Comptroller of the Treasury - motor vehicles	7,553.29
Maryland House of Correction - livestock and motor vehicle	4,551.88
Crownsville State Hospital - motor vehicle	325.00
Eastern Shore State Hospital - livestock and motor vehicle	831.17
State Department of Education - motor vehicle	400.00
Department of Forests and Parks - motor vehicles and office equip.	3,787.45
Department of Game and Inland Fish - scrap	40.00
State Department of Health - office equipment	50.00
Henryton State Hospital - livestock	772.92
State Insurance Department - office equipment	149.82
State License Bureau - office equipment	39.00
Department of Mental Hygiene - motor vehicles	415.00
Department of Motor Vehicles - office equipment	30.00
Mt. Wilson State Hospital - livestock	1,287.15
Department of Parole and Probation - office equipment	42.50
Clifton T. Perkins State Hospital - office equipment	160.00
Department of Maryland State Police - office equipment	350.20
Department of Public Improvements - motor vehicle	369.76
State Department of Public Welfare - motor vehicles	1,350.00
Real Estate Commission - office equipment	79.09
Maryland State Reformatory for Males - motor vehicles	2,683.46
State Roads Commission - road equipment and scrap	1,452.15
Rosewood State Training School - office equipment	22.56
Springfield State Hospital - office equipment	45.00
Spring Grove State Hospital - motor vehicles	1,984.28
State Teachers College - Bowie - motor vehicles	174.98
State Teachers College - Frostburg - motor vehicles	785.00
State Teachers College - Towson - motor vehicles	301.15
University of Maryland - motor vehicles	1,256.00
Victor Cullen State Hospital - livestock	180.97 .

State Department of Education - removal from inventory and junk one 4-drawer wooden file, legal size, which is old and in very poor condition.

State Department of Health - removal from inventory and dispose of 18 old mattresses at Deer's Head State Hospital.

Department of Mental Hygiene - removal from inventory of Eastern Shore State Hospital and junk items of furnishings no longer usable and beyond repair.

St. Mary's Seminary Junior College - removal from inventory and transfer to Bowie State Teachers College or Boys' Village several high school level books.

Springfield State Hospital - removal from inventory and transfer to Central Laundry and Eastern Shore State Hospital laundry equipment no longer used.

Crownsville State Hospital - removal from inventory and sell to a State employee one RCA 16 MM movie projector, for \$5.00. The projector is in very poor condition and would require approximately \$80.00 to \$100.00 for repairs, no trade-in value.

STATE RECORDS:

The Board approved the following records retention schedules submitted by the Hall of Records, under date of November 2, 1960, under the provisions of Chapter 436, of the Acts of 1953:

Kent County, Clerk of the Circuit Court	C-148
Baltimore City Police Department, Central Records Bureau	372
State Department of Health, County Health Department Records	373
Comptroller of the Treasury, State Appeal Board	374 .

-STATE ROADS COMMISSION:

1- The Secretary brought before the Board a request, dated August 29, 1960, from the State Roads Commission that an emergency be declared in connection with the following classifications:

Traffic Signal Technician
Traffic Control Electrician I
Supervisor of Traffic Recording Equipment I.

The Board also heard the recommendation of the State Commissioner of Personnel relative to this request.

After due consideration, the Board felt that no real emergency exists in these classifications and declined to recommend emergency action. It is understood that these positions are being given consideration in the annual salary survey.

2- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with lightning loss to former Eugene R. Lohr Property located 4300 Allentown Road, Camp Spring, Maryland on August 31, 1960, in the amount of \$628.67.

3- Approval was given by the Board to make payment of \$627.57 to J. A. Cook, Inc. for repairs of this lightning damage, with payment from the Board of Public Works-Fire Losses State Property Fund, Item #18.

4- The Secretary brought to the attention of the Board a report, dated November 2, 1960, received from the State Roads Commission covering the compensation paid to employees of that department during the quarter ended September 30, 1960, for work performed on legal holidays.

5- The Board confirmed the approval given by the individual members to the State Roads Commission, previously, for execution of the following Deeds:

To:

Albert V. Williams and Blanche O., wife, for 1.58+ acres of excess land in Anne Arundel County, Option, R/W Item 42492, Contract AA-533-1-515.

Dwight Pangborn and Eva Marilyn, wife, for 3,100+ sq. ft. of excess land in Baltimore County, Option, R/W Item 46575, Contract B-635-7-420.

Walter L. Austin and Juanita I., wife, for 600+ sq. ft. of excess land in Prince George's County, Option, R/W Item 46885, Contract P-732-1-320.

Harper and Bateman Pickle Company, Inc., for two parcels of excess land in Dorchester County, SRC action 7-6-60, Plat #24341, Contract D-125-1-115.

Abram G. Ensor II and Anna M., wife, for two parcels of excess land in Harford County, Option, R/W Item 44753, Contract H-438-1-420.

Maurice M. Bassan and Margaret, wife, for 600+ sq. ft. of excess land in Baltimore City, R/W Item D-10, Contract P.T.-106.

Albert J. Faulhaber and Isabel K., wife, for bed of original Md. 33 as shown on SRC Plat #12633, which lies east of and beyond limits of the easternmost right of way line.

John C. Jenkins and Melvin F. Blanchard, for 0.25+ acre of excess land in Baltimore County, R/W Items 44783 and 43964, Contract B-635-7-420.

Mayor and City Council of Baltimore, Maryland, for 16.185+ acres of land in City of Baltimore, for relocation of Frankfurst Avenue in exchange for 1.141+ acres of land in adjacent area, being former bed of Frankfurst Avenue, Item D-1A.

The Maryland National Capital Park and Planning Commission, for 0.33+ acre of excess land at Peace Cross, Prince George's County, R/W File #25658, Contract P-695-2-320.

(cont.)

(State Roads Commission)

5- Continued:-

Maryland State Board of Agriculture, for 2.22+ acres of excess land in Queen Anne's County, R/W Item 21478, Contract Q-168-26-220.

Virginia Holding Corporation, a Virginia corporation, for 0.39+ acre of old abandoned road bed of former Downsville Turnpike, Washington County, R/W Item 45077, Contract W-447-1-620.

Norfolk and Western Railway Co., a Virginia corporation, for 0.49+ acre of old abandoned road bed of former Downsville Turnpike, Wash. County, R/W Item 32663, Contract W-447-1-620.

Norman E. Polk and Myrtle A., Wife, for 0.42+ acre of excess land in Somerset County, R/W Item 35718, Contract S-177-1-120; Wo-306-1-120.

D. Webster Groh, for 1,248+ sq. ft. of excess land in Washington Co. R/W Item 3035, Contract W-186-625.

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract in connection with the State Roads Commission, payable from the fund indicated:

Budget Program 08.01.00.03 --

Smith's Refrigeration, Inc., for Change Order #1 to contract approved 5-16-60, for rehabilitation of ten ton air conditioning equipment at the Soils and Materials Laboratory. (C-26) \$ 252.03 .

STATE TREASURER:

The Board approved the following reports received from the State Treasurer covering investment transactions for State funds handled since the last meeting of the Board:

October 13, 1960	Maryland Port Authority - Collection and deposit of \$200,000 United States Treasury Bills, (dated 4-14-60), due 10-13-60.
October 17, 1960	State Highway Construction Bond-Second Issue-Sinking Fund - Subscription of \$2,500,000 United States Treasury Bills, (dated 10-17-60), due 10-16-61.
October 20, 1960	State Highway Construction Bond-Second Issue Fund - Collection and deposit of \$5,000,000 United States Treasury Bills, (dated 4-21-60), due 10-20-60.
October 31, 1960	State of Maryland-General Funds - Purchase of \$5,000,000 United States Treasury Bills, (dated 7-28-60), due 1-26-61.
November 3, 1960	State Highway Construction Bond-Sinking Fund - Subscription of \$200,000 United States Treasury Bills, (dated 8-4-60), due 2-2-61. Subscription of \$500,000 United States Treasury Bills, (dated 11-3-60), due 5-4-61.

SUPERINTENDENT OF BUILDINGS AND GROUNDS:

The Board approved the following contract award from the agenda of the Department of Public Improvements in connection with the Superintendent of Buildings and Grounds, payable from the funds indicated:

Budget Program 06.16.00.02-08 --

Protzman Brothers, Inc, for Canteen for the Maryland Workshop for the Blind in the Court of Appeals Building. (approved by Board of Public Works 9-6-60 by allocation from the General Emergency Fund). \$1,477.00.

UNIVERSITY OF MARYLAND:

1- The Secretary brought to the attention of the Board a letter dated October 25, 1960, from the Board of Control for Southern Regional Education, requesting permission to pay invoices in the amount of \$11,812.50 for two students at Meharry Medical College and one in the amount of \$60,000.00 for Maryland students enrolled at the University of Georgia School of Veterinary Medicine.

The Board approved payment of these invoices.

(cont.)

(University of Maryland)

2- At its meeting of October 5, 1960, the Board approved award of construction contract to Blake Construction Company, Inc., for three dormitories at College Park, with payment to be made from the General Construction Loan of 1960-Item 148 and from University of Maryland budget funds.

The Secretary advised the Board at today's meeting that arrangements have been completed between the State Comptroller's Office and the University of Maryland for the budget funds to be transferred to a special account to be known as Miscellaneous Fund 7, Account #713 - Construction of Chestertown, Centreville and Bel Air Dormitories, University of Maryland, College Park -- \$1,646,985.43.

3- At its meeting of October 5, 1960, the Board approved acquisition of 2.22 acres by the University of Maryland from the State Roads Commission for the Maryland State Board of Agriculture, at a cost of \$698.17, for the location of the Livestock Sanitary Service Laboratory, at Centreville, Maryland.

The Secretary advised the Board at today's meeting that payment for this land will be made from Fund 08, Budget 1015 (1-13.05.00.08) of the University rather than from the General Construction Loan of 1959-Item 148, as first reported.

The Board approved this change in fund source.

4- The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1956 - Item 148	List 36	\$ 21.00
Item 148	List 43	320.00
General Construction Loan of 1957 - Item 150	List 53	1,979.04
General Construction Loan of 1958 - Item 127	List 46	275.00
Item 127	List 51	682.33 <i>plus</i>
Item 127	List 54	385.80
Item 127	List 55	324.00
General Construction Loan of 1959 - Item 133	List 50	177.67
Item 133	List 57	40.28 <i>C.P.</i>

5- The Board approved a request for approval of award from the University Hospital, Item 18 on the agenda of the Department of Budget and Procurement, to Puritan Compressed Gas Company, the lowest bidder meeting specifications, for four anesthesia machines, in the total amount of \$7,256.80, with payment to be made from the General Construction Loan of 1953, Item 131 - Equipment for Surgical Operating Wing.

6- Baltimore:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 127 --	
Emjay Engineering and Construction Co., Inc., for Alterations to equipment installation in the Health Sciences Library.(7)	\$ 745.00
General Construction Loan of 1958 - Item 132 --	
Kirby & McGuire, Inc., for Change Order #1 to contract approved 5-16-60, for installation of dental chairs. (C-2)	CREDIT 1,114.40

7- College Park:

a. In connection with Item A-4-J of the agenda of the Department of Public Improvements, reading as follows, this was approved by the Governor and Treasurer, with the Comptroller voting 'No':

"Reference is made to Item A-6-0 of this department's Agenda May 16, 1960 whereby approval was granted for appointment of Hall, Ritter and Sprinkle for preparation of plans and specifications for Construction of Additional Floor for Physics Building and Mathematics Building and Extension for Shielded Van de Graaf Accelerator. Further study of the work involved under this appointment indicates the work to be high specialized complicated alterations, and it is therefore recommended that fee basis for this appointment be changed from Type 'B' to a flat fee of 7% on the work relative to the Van de Graaf Building and the Math Building, this work being approximately \$190,000.00. A flat fee of 8% to be paid for that portion of the contract relative to the Physics Building.

"FUND SOURCE: As originally reported in Item A-5-0, Agenda May 16, 1960; Item 145, General Construction Loan of 1960."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, College Park, with payment to be made from the funds indicated:

(cont.)

(University of Maryland)

7b. Continued:-

General Construction Loan of 1957 - Item 146 --

Dorset Contracting Co., Inc., for Change Order #13 to contract approved 4-15-59, for construction of the College of Business and Public Administration and Classroom Building, fee to William T. Booth. (C-1-B) CREDIT \$ 137.00

General Construction Loan of 1959 - Item 133 --

American Seating Company, for furnishing and installing pedestal tablet arm chairs in Business and Public Administration Building. (6-B) 3,278.50

General Construction Loan of 1959 - Item 134 --

Technical Engineers and Contractors, Inc., for Change Order #2 to contract approved 6-6-60, for construction of New Academic Building for Arts and Sciences. (C-1-A) Fee to Walton and Madden. 16,522.00

General Construction Loan of 1959 - Item 137 --

Walter Truland Corporation, for reinforcement and extension of electrical distribution system, fee to Egli and Gompf. (6-A) 63,376.00

General Construction Loan of 1960 - Item 144 --

McNeil Surveys, Inc., for appointment for topographic survey of the area adjacent to Taliaferro Hall in preparation for wing addition. (A-1) 175.00 .

WATER POLLUTION CONTROL COMMISSION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Water Pollution Control Commission, with payment to be made from the funds indicated:

Budget Program 09.08.00.59-59 --

Simpson Electrical Company, for installation of electrical outlets in the offices of the Commission in the State Office Building, Annapolis, fee to Harder and Dressel. (21) \$ 965.00 .

WESTERN MARYLAND STATE HOSPITAL:

1- The Board approved item M-18-B of the agenda of the Department of Public Improvements quoted below as it pertains to the Western Maryland State Hospital:

"All work under the following appropriations has been accomplished, and acknowledgment having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

"Western Maryland State Hospital

Item 48, General Construction Loan of 1955 \$2,016.50
Equipment requiring long time to manufacture and deliver (additional equipment to be requested later)."

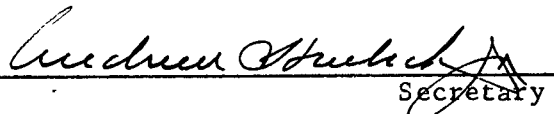
2- The Board approved the following items from the agenda of the Department of Public Improvements for the Western Maryland State Hospital, quoted as follows:

M-5-A "Reference is made to our Agenda of February 11, 1957, Item 42, and August 18, 1958, Item 58, in which a total of \$146,623.00 was set up from Item 23, General Construction Loan of 1952 for the purchase of Class I and Class II equipment with the Code of 23-A. There remains an amount of \$183.88 which is to be transferred to the unallocated balance of Item 23, General Construction Loan of 1952."

M-5-B "Reference is made to our Agenda of June 9, 1958, Item 28, in which \$100,000 was set up from Item 23, General Construction Loan of 1952 for purchase of Class II and Class III equipment, with the Code of 23-B. There remains an amount of \$289.16 which is to be transferred to the unallocated balance of Item 23, General Construction Loan of 1952."

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary

Note: Leasing of State land - see next page:

Note:

The Secretary reported to the Board that the Phillips Petroleum Company, of Evansville, Indiana, has contacted several agencies of the State with a view to the possible leasing of approximately 6,000 acres of forest and game land in Allegany and Washington Counties on which to make tests for oil and gas. A copy of the preliminary plans had previously been forwarded to each member of the Board.

No action was taken in this matter pending receipt of reports from the several interested State agencies and officials.

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 9, 1960

The Board of Public Works met in the office of the State Treasurer, State Treasury Building, Annapolis, Maryland, on Wednesday, November 9, 1960, at 2:00 P. M. (EST).

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer

STATE ROADS COMMISSION:

Upon motion made by Mr. Miles, seconded by Mr. Goldstein, the following resolution was unanimously adopted:

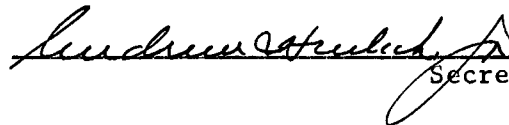
RESOLVED: That in response to the request of the State Roads Commission, through its Chairman, and based on the draft of an Official Statement submitted therewith, the Board approves the public sale not later than December 14, 1960, by the State Roads Commission of \$12,500,000 State Highway Construction Bonds, Second Issue, Series O, dated as of January 1, 1961, maturing in annual installments over a period of fifteen years accounting from January 1, 1961, and authorized by Sections 199 to 210, inclusive, of Article 89B of the Annotated Code of Maryland (1957 Edition), as amended; and

RESOLVED FURTHER: That three certified copies of said Official Statement shall be transmitted to the Secretary of this Board not later than the date of said Official Statement; and

RESOLVED FURTHER: That the State Treasurer and the State Comptroller are hereby authorized and directed to sign and countersign, respectively, in facsimile, said bonds and the coupons, if any, attached thereto, and to execute, acknowledge and deliver any and all instruments, warrants, receipts and other official documents in connection with the sale and delivery of said bonds, the receipt and distribution of the proceeds thereof and the operation of the Sinking Fund to secure the payment of said bonds and the interest thereon, all as provided in the Resolution of the State Roads Commission authorizing the issuance and sale of the bonds and adopted prior to the passage of this Resolution.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:15 P. M. (EST).


Secretary

